

BBE Board Meeting Minutes September 12, 2019

Attendees: Pattie Sansing, Camille Frey, Nancie McKeary

Commence: 10:00 am

- First order of meeting: Crystal Hamilton has resigned as Board Secretary. Board has not decided if replacement will be sought, will be decided at a later date.
- Patti informed board of potential insurance claim against BBE by Steven Eichler's homeowner insurance company.
- We received a guideline from the BBE lawyer that explains requirements for amending condo. documents, i.e. rules & regulations, declaration and by-laws. It was decided a separate meeting will be held in the future specifically to address this issue and decide where changes need to be made.
- Suggestion was made to possibly hold a meeting once a month that all homeowners will be invited to attend and discuss any topic. Everyone agreed this was a good idea and we plan to give this a try.
- Discussed the possibility of using an outside contractor to help get unit maintenance and repairs done quicker if a majority of homeowners want things to happen a lot faster than is currently happening.
- A suggestion that a separate bank savings account be set up specifically for escrow funds received from new owners at closing. As of today's date, we have received escrow funds from 8 homeowners (\$3,360) which is currently in the savings account. The board voted and all agreed this should be done. Nancie will open new account at MSB asap.
- Winterization Notice: Pattie will send out the notice to all by email blast within the next couple of weeks and will have it added to the website.
- Welcome packets: Still a work in progress. A "welcome cover letter" will be created and combined with other info. Camille has gathered and she and Nancie will try to meet sometime next week to put together 8 or 10 packets to have on hand.
- Erosion Meeting: Pattie will contact Donnie Hanscomb to see if he is available mid October (13th or 20th) to come to BBE to discuss the erosion project and answer any questions homeowners may have.
- Patti will contact Spectrum regarding the WiFi and phone installed and what next steps are to get what's needed at the septic.
- Outside Contractor Guidelines: We have drafted a guideline for homeowners considering using outside contractors for exterior work, i.e. using PVC and specific siding and paint etc.

11:45 meeting adjourned.